

MSRR / MEL Users  
Conference  
28-29 April 99

MSRR Board of Directors  
9 March 99

# 28-29 April MSRR / MEL Users Conference

## Hotel Arrangements

- Location: Holiday Inn Fair Oaks  
Fairfax, VA
  - Currently reserved for 28 & 29 April 99
  - Target Number: 200
- Conference Check In
  - 27 April (1600-1800 hours)
    - Outside Fairfax Room
  - 28 & 29 April (0730-0900)
    - Outside Fairfax Room

# 28-29 April MSRR / MEL Users Conference

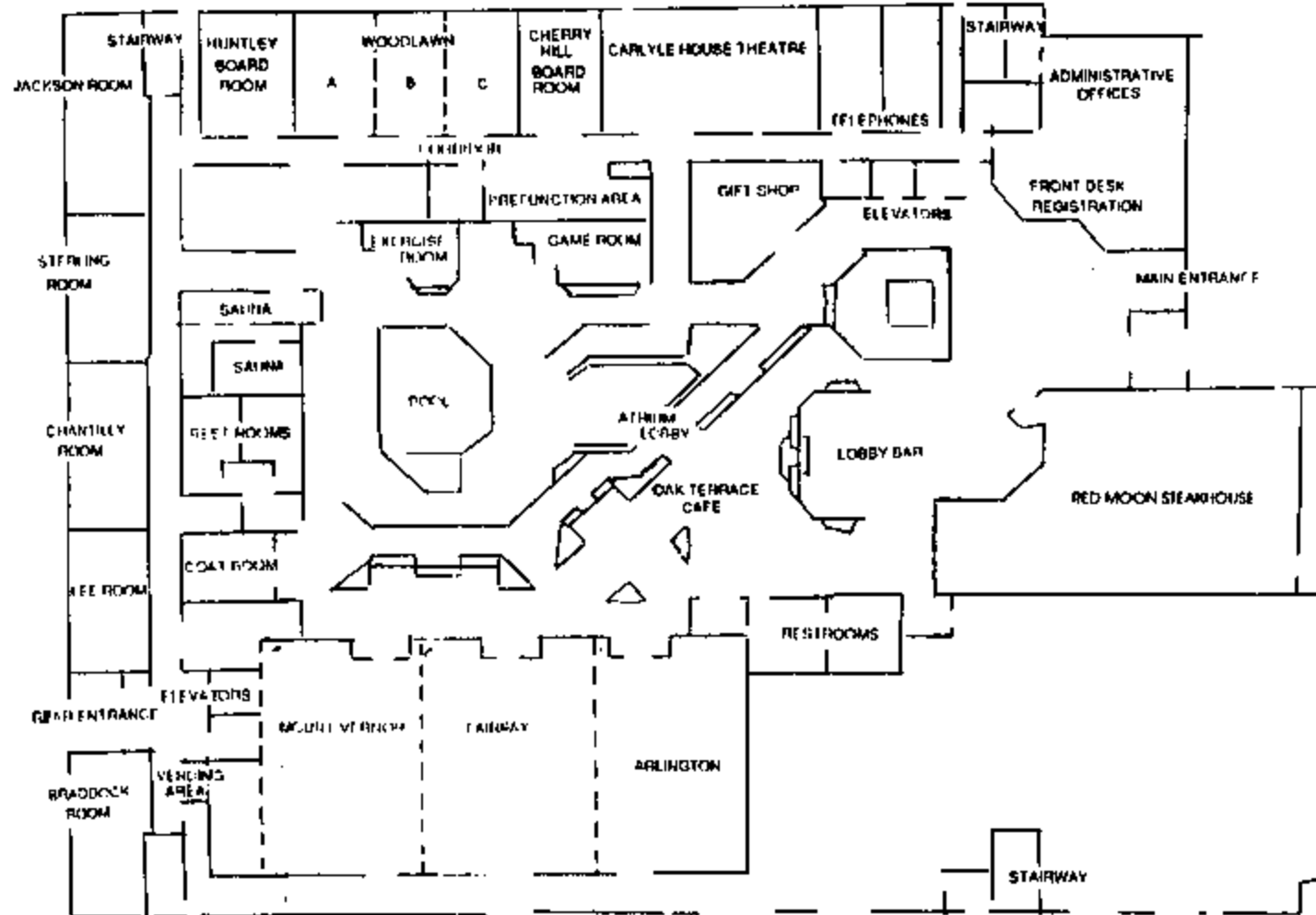
## Hotel Arrangements

- Conference Area:
  - Ball Room (3 rooms): Capacity 100+ each
  - Meeting Rooms (2 rooms): Capacity 40 each
  - Conference Room (1 room): Capacity 20 (BoD & ad hoc meetings)
- Conference Catering
  - Breakfast
  - Morning Coffee warm up
  - Afternoon snack
- BoD Lunch
  - 28 & 29 April

## 28-29 Apr MSRR / MEL Users Conference Hotel Arrangements

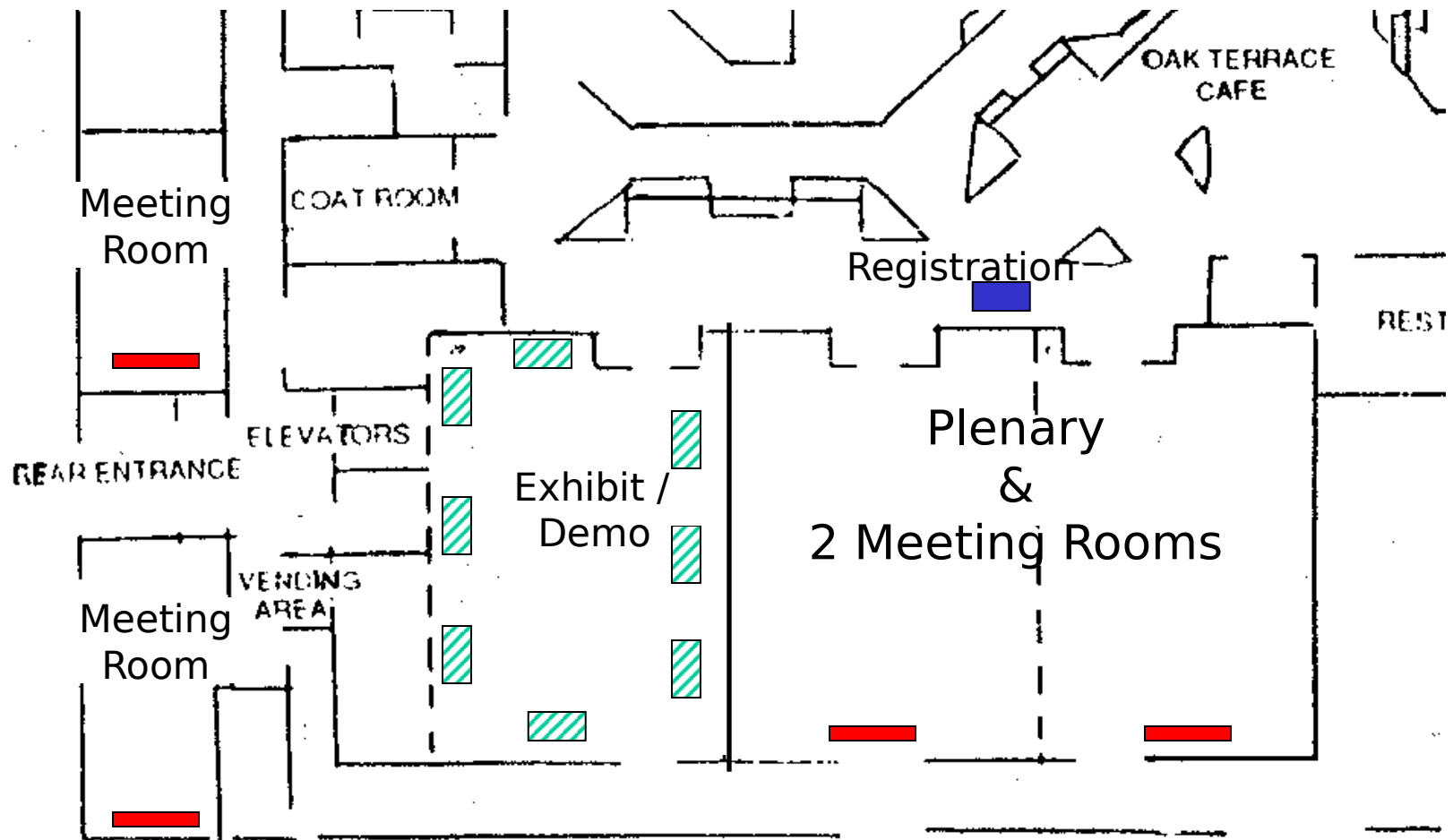
- Hotel Accommodations
  - Rate: \$118 per night
  - Reservation deadline: 13 April
- Parking
  - No charge
  - Outside

# Holiday Inn Fair Oaks 1st Floor Lobby Area



23 Feb

# Holiday Inn Fair Oaks Conference Area



## 28-29 Apr MSRR / MEL Users Conference Focus / Theme

- 28 April: Interoperability
- 29 April: Simulation Based Acquisition (SBA)

# 28-29 Apr MSRR / MEL Users Conference Proposed Schedule / Layout

## 28 April

	Arlington	Fairfax	Mt Vernon	Braddock	Lee	Conf Rm
0800-1000	Plenary					
1000-1030 Break			Exhibits			
1030-1130						
1130-1300 Lunch						BoD
1300-1400						
1400-1415 Break						
1415-1515						
1515-1530 Break						
1530-1630						



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1530-1630						

# 28-29 Apr MSRR / MEL Users Conference Presentations

- 28 April Plenary
  - Single MSRR Update Presentation
  - Request 2 slides from each node for update
- 28 April / 28 April
  - Meeting rooms available for presentations
  - 100 or 40 person seating
  - 1 hour blocks scheduled
- 12 April
  - Suspense for presentation to AB Tech, in order to allow sufficient time to reproduce

## 28-29 Apr MSRR / MEL Users Conference Proposed Exhibits

■ MSRR

■ MEL

■ DIA

■ ADS

□ Army

□ Air Force

□ Navy

□ BMDO

□ C4ISR

# 28-29 Apr MSRR / MEL Users Conference Board of Directors Meetings

- BoD meetings
  - 28 April: Conference Room (1130-1300)
  - 29 April: Conference Room (1130-1300)
- Cold lunch buffet

# 28-29 Apr MSRR / MEL Users Conference

## Audio / Visual Concept

- Plenary
  - 2-4 Sequential Single Presentations in 2 rooms of the Ballroom
  - Audience: 200
  - Presentations
    - Electronic- Simultaneous Dual Projection using large projection screens
  - Audio
    - 2-3 Lavalier microphones

# 28-29 Apr MSRR / MEL Users Conference Audio / Visual Concept

- Presentations
  - Maximum of 4 simultaneous presentations in 2 rooms of the ballroom & 2 meeting rooms
    - Plenary session will be converted into 2 break-out areas
  - Audience: Up to 4 groups of 40-100
  - Presentations-
    - Electronic- Single projection
    - 1 Electronic back-up / No overhead projection
    - Link to internet
    - Powerpoint, Netscape browser
  - Audio (Arlington & Fairfax rooms of Ballroom only)
    - 1 Walk around microphone
    - Podium microphone

# 28-29 Apr MSRR / MEL Users Conference Audio / Visual Concept

- Exhibit / Demonstration Area
  - 10-12 exhibits / demonstrations located in Mount Vernon Room
  - Audience: Small groups of 1-6
  - Common resources provided:
    - 110 volt power supply
    - Internet access
    - Single 17" monitor
    - Table: 72" by 30"
  - Audio: None